

## **Privacy Statement**

IMC Corporate Licensing B.V. (henceforth "IMC") is in an engineering company in Capelle a/d IJssel. In order to organize its activities IMC makes use of personal information that it aggregates, manages and stores by itself whilst maintaining relationships with other organizations and companies where this data can possibly be at stake. IMC handles personal data carefully in accordance with the European General Data Protection Regulation (Algemene Verordening Gegevensbescherming).

### **The client**

The client is a person who makes use of products and/or services delivered by IMC.

### **Use of personal data**

IMC only aggregates and manages personal information required for the delivery of its services: name, phone number, address, contact details, bank account number and sex. If certain personal information cannot be provided this may mean that it may not be (fully) possible for IMC to provide the requested services. IMC processes this data in the context of its business operations, including providing services agreed with the client (such as the sale of consultancy hours and the exchange of information to the benefit of its projects), research into client satisfaction, internal reporting, (statistical) analyses, developing and improving its products and services, the fulfillment of legal obligations, and the offering of other services and products that may be of interest to the client. The information is not stored online. Only the relevant employees have access to the data and may only use it for the purposes for which IMC processes the data.

### **Permission**

IMC processes personal data based on implicit consent resulting from the registration of the client, the active sharing of information, for example by the client's e-mail communication or issuing of a business card, or by his or her use of IMC products or services. The client is always free to withhold or withdraw this consent. In that case it may not be possible for IMC to (fully) provide its products and services.

### **Accuracy of the data**

In order to provide its services IMC trusts that the information provided by the client is accurate and correct. It is the responsibility of the client to keep IMC informed about any relevant changes in the provided information.

### **Security precautions**

IMC takes fitting measures so to ensure the accuracy and security of the aggregated personal information. To this end IMC has chosen not to manage and save this information online. Should there a data leak be detected despite the taken precautions of securing the information offline then IMC will report this to the Dutch Authority of Personal Data (Autoriteit Persoonsgegevens).

### **Website of IMC**

General anonymous visitor data from the IMC website (such as for example which pages are most requested) may be processed and saved. The purpose of this is to optimize the layout of the website. This data can also be used to put more specific information on the site. IMC

does not use session cookies when offering its services. IP addresses may be stored to compile statistics of the surfing behaviour of visitors of the website. In addition, IMC may use this data to be able to recognize and solve problems. In the case of abuse IMC reserves the right to report this to the relevant internet provider.

### **Third party websites**

The site of IMC contains a number of links to other website. IMC cannot be held responsible with regard to the handling of personal data by these parties. Please read the privacy statement on the site that you are visiting.

### **Rights of the customer**

The customer has the following rights with respect to the data that IMC processes: the right to inspect the processing of the personal data, the right to have these data corrected, frozen and / or removed, especially when the processing of the data is no longer necessary, and the right of objection to the use of the data for promotional purposes. Furthermore, the client may request IMC to transfer the data to another party. Some of these rights can only be exercised in certain cases. Should IMC be unable to execute a request then IMC will inform the client about this. To exercise these rights and to obtain further information about this privacy statement, please contact the data protection officer of IMC Corporate Licensing B.V. via mail, addressed to mr. M. van der Laan: [info@imcgroup.nl](mailto:info@imcgroup.nl), or in writing to: IMC Corporate Licensing B.V., to the attention of mr. M. van der Laan referencing "Data protection" as subject, Aert van Nesstraat 1-L, 2901 BH Capelle a / d IJssel. You can also contact us directly by telephone: 010-2417403.

### **Amendments to the privacy statement**

This privacy statement is explicitly not a bi-directional agreement and IMC Corporate Licensing B.V. can update this privacy statement at all times. Amendments to the privacy statement are immediately effective upon publishing on the IMC website. IMC strives to inform its clients by e-mail that they have been included in the client database once every (approximately) two years.

**This document is dated 18th of June 2018**